

## **NERCRD Rules of Operation**

### **BOARD OF DIRECTORS**

Legislation: [38 FR 29023, Oct. 18, 1973, as amended at 76 FR 4804, Jan. 27, 2011]

#### **§23.11 Board of Directors.**

(a) For each Regional Center there shall be a Board of Directors selected by the Regional Association of Agricultural Experiment Station Directors and the Regional Organization of Cooperative State Extension Directors. Membership on the Board of Directors shall include representatives from State Cooperative Extension Services and State Agricultural Experiment Stations from the States in the region and/or other State administrators of programs carried out under title V in the region.

(b) The Director of each Regional Center will be responsible to the Board of Directors for the Regional Program conducted at that Regional Center. The Regional Annual Plan of Work will be developed by the Director and reviewed and approved by the Board of Directors.

### **NERCRD Center Board of Directors (BOD): Roles and Responsibilities**

1. Selects the site institution from which funds appropriated to the Center for its operation will be administered.
2. Helps select Center Director in consultation with site institution and NIFA representative. Evaluates Directors' performance annually.
3. Uses continued environmental scanning, organizational and resource assessment, and strategic planning to insure the vitality and utility of the Center.
4. Guides, reviews, and approves the Center's programming and Center core budget.
5. Provides guidance on sources of funding for the Center. As appropriate helps the Center secure funds.
6. Determines and monitors overall Rules of Operation.
7. Ensures appropriate regional involvement of BOD and TAC memberships.
8. Helps promote the mission of the Center to all appropriate audiences through regular interactive communication channels.
9. Meets annually face-to-face to guide the Center; joins conference calls as needed.

### **NERCRD BOD COMPOSITION, SELECTION PROCESS AND TERMS OF SERVICE**

The minimum number of Board of Director members is seven, and shall include:

- **Research:**  
Two members, appointed by NERA, with three-year term and the possibility of reappointment for an additional three-year term.
- **Extension:**  
Two members, appointed by NEED, with three-year term and the possibility of reappointment for an additional three-year term.
- **1890 Institutions:** *Note: Dr. Marsh will run this by his colleagues for feedback.*  
One or two members representing Research and Extension to be appointed by the appropriate Administrators from those institutions.
- **One Director from the host institution.**

This position can be in addition to the two members from NEED and two members from NERA, but this is not a requirement.

- **USDA (non-voting ex-officio)**  
One from NIFA and one from ERS (no limit on term)

In the event that a BOD member cannot attend a meeting, it is incumbent upon their appointing organization (NEED, NERA, or 1890) to appoint an alternate at that time.

### **TECHNICAL ADVISORY COMMITTEE**

According to [federal statute Title 7, Subtitle A, Part 23.10](#):

(b) Although the Regional Center will administer the program, it is also expected that it will draw on expertise from outside the Regional Center. The Director of each Regional Center shall seek advice and assistance from regional and subregional committees, groups or persons who can contribute to the Regional Center's program.

### **NERCRD Technical Advisory Committee (TAC): Roles and Responsibilities**

Technical Advisory Committee (TAC) members should have:

- Administrative experience related to policy-making decisions
- Experience with fund-raising
- Knowledge of rural development issues
- Access to a diverse array of potential funding networks
- Willingness to carry out the roles and responsibilities required

### **NERCRD TAC COMPOSITION, SELECTION PROCESS AND TERMS OF SERVICE**

TAC members are nominated by Center Director and approved by the BOD. When nominating TAC members, the Director should consider geographic diversity among membership, and should strive for balance and inclusion in terms of research and extension. Membership can include people from outside the Land-Grant University system.

In addition, TAC Membership should include:

- **Director's Department Head** (no limit on term)
- **Non-Land Grant/State Rural Development Council Executive Director/Other:**  
Selected on the basis of seniority or by agreement among the Executive Directors within the sub-region for a term of three years maximum.
- **Non-Land Grant/Regional Caret Delegate:**  
Three-year term limit, replacement will be selected by the regional CARET members at the summer joint meetings.
- **Private Foundation Representative** (no term limit)

Please refer to the supplement for further details about the TAC's operation.

*Adopted by vote of the Board of Directors February 23, 2018.*